



Non-Permanent Community Corrections Specialist

\$3,631 - \$4,770 (Range 53) Plus other benefits

Agency Information

The Department of Corrections is seeking a highly motivated and qualified individual as a non-permanent Community Corrections Specialist located at the Community Justice Center in Seattle, WA.

Agency Profile:

The Department of Corrections, as a partner in the criminal justice system, enhances public safety, administers criminal sanctions and programs in accordance with the law, and provides leadership for the future of corrections in Washington State.

The mission of DOC is, "To improve public safety."

The Department consists of the Office of the Secretary, Prisons Division, Community Corrections Division, Government, Community Relations & Regulatory Compliance Division, Administrative Services Division, Offender Treatment & Re-Entry Programs, Division and Health Services Department. The Department employs over 8,100 staff and has a biennial budget of approximately \$1.8 billion.

For additional information about the Department of Corrections, please visit www.doc.wa.gov.

Position Objective:

Within King County, develops, manages, and facilitates multidisciplinary teams to enhance the safety of victims of crime committed by offenders under the jurisdiction of the Department. Consults and shares expertise with DOC staff and community partners regarding victim-related concerns, and fosters collaborative, strategic partnerships to strengthen the Department's capacity to safely re-enter offenders to the community.

Duties:

- > Organizes and leads interagency safety planning for victims of high-risk offenders confined in Department of Corrections or local jail facilities, or living in the community under the supervision of the Department.
- > Develops and maintains collaborative partnerships with victim advocacy organizations, criminal justice agencies, and other community-based service providers.
- > Consults with prison counselors and Community Corrections Officers in risk-assessment processes and in re-entry planning to ensure that information from victims is appropriately considered and integrated into assessments and plans.
- > Provides expert consultation and training to the Department regarding crime victims' rights, needs, and concerns, community expectations about the Department's role in victim and community safety, and resources available for victims in communities.

> Acts as a liaison to victims, victim advocacy organizations, and concerned community members regarding offender re-entry.

Qualifications

Required Qualifications:

> A Bachelor's degree from an accredited college or university whose accreditation is recognized by the U.S. Department of Education and the Council for Higher Education Accreditation (CHEA).

> A total of five (5) years' (full-time or equivalent) experience in a position in which the primary job responsibility is providing services to victims of crime;

OR

> Three (3) years (full-time or equivalent) of such experience performed during the past five years.

> A Master's degree in social sciences may be substituted for up to one year of experience.

> Thorough, demonstrated understanding of the impact of crime on victims and families, and of the process of recovery from the trauma of victimization.

> The ability to assess the specific safety needs of individuals, and to develop a response plan that is designed to meet those needs within the context of the individual's community and social environment.

> The ability to establish and maintain robust working partnerships with colleagues inside and outside the department.

> The ability to lead task-focused and multidisciplinary teams.

> The ability to work independently, effectively prioritizing tasks and responsibilities, making efficient use of time and resources.

Requirements:

Please consider the following when deciding whether to apply for this opportunity:

> Must have a valid driver's license.

> Mostly office environment, but some work in correctional facilities, public meeting places, and private residences is required.

> Requires travel for meetings, client contacts, and training.

> Requires occasional overnight travel.

> Some occasional evening and weekend work is required.

> All Department of Corrections' employees are fingerprinted for a criminal history background check.

> All DOC facilities are smoke and/or tobacco free.

> This position is included in the Collective Bargaining Agreement.

Application Process:

In order to be considered for this position, please EMAIL your RESUME, LETTER OF INTEREST, (stating how you meet the required and desired qualifications), and a LIST of three professional references with current addresses and phone numbers, including your current supervisor, directly to seckstrom@doc1.wa.gov. Completed application packets must be received by Wednesday, June 30, 2010.

Other Information

Washington State Employees enjoy comprehensive benefits sick, military and civil leave; employee advisory service; deferred compensation plans; paid holidays; training; and state retirement plans. For more information please visit: <http://www.doc.wa.gov/jobs/benefitssummary.asp>

The Core Competencies for all Department of Corrections' employees include: Safety, Treats Others with Respect and Courtesy, Dependability, Accountability, Judgment and Problem Solving, Leadership, Communication, Relationship Building, and Ethics and Integrity.

The State of Washington is an equal opportunity employer. Persons with a disability who need assistance in the application or testing process, or those needing this announcement in an alternative format, may call (360) 664-1960 or toll free (877) 664-1960 or Telecommunications Device for the Deaf (360) 664-6211. For questions about this recruitment, call (206) 516-7651.